

Appendix - FOI Statistics 1 July 2009 to 30 June 2010

Required Information for 2009/10 *The relevant statistics for 2008/09 are set out for comparative purposes*

Section A - New FOI Applications

How many FOI applications were received, discontinued or completed?

	Number of FOI Applications					
	Personal		Other		Total	
	2008/09	2009/10	2008/09	2009/10	2008/09	2009/10
A1 New	421	444	1	0	422	444
A2 Brought Forward	23	42	0	0	23	42
A3 Total to be processed	444	486	1	0	445	486
A4 Completed	391	429	0	0	391	429
A5 Discontinued	11	0	1	0	12	0
A6 Total Processed	402	429	1	0	403	429
A7 Unfinished (carried forward)	42	57	0	0	42	57

Section B – Discontinued Applications

Why were FOI applications discontinued?

	Number of <u>Discontinued</u> FOI Applications					
	Personal		Other		Total	
	2008/09	2009/10	2008/09	2009/10	2008/09	2009/10
B1 Request transferred out to another Agency (s.20)	0	0	0	0	0	0
B2 Applicant withdrew request	6	0	0	0	6	0
B3 Applicant failed to pay advance deposit (s.22)	5	0	0	0	5	0
B4 Applicant failed to amend a request that would have been an unreasonable diversion of resources to complete (s.25(1)(a1))	0	0	1	0	1	0
B5 Total Discontinued	11	0	1	0	12	0

Section C – Completed Applications

What happened to completed FOI applications?

Number of Completed FOI Applications

	Personal		Other		Total	
	2008/09	2009/10	2008/09	2009/10	2008/09	2009/10
	C1 Granted or otherwise available in full	131	205	0	0	131
C2 Granted or otherwise available in part	257	220	0	0	257	220
C3 Refused	0	0	0	0	0	0
C4 No documents held	3	4	0	0	3	4
C5 Total Completed	391	429	0	0	391	429

Section D – Applications Granted or Otherwise Granted in Full

How were the documents made available to the applicant?

Number of FOI Applications (granted or otherwise available in full)

	Personal		Other		Total	
	2008/09	2009/10	2008/09	2009/10	2008/09	2009/10
	All documents requested were:					
D1 Provided to the applicant	128	197	0	0	128	197
D2 Provided to the applicant's medical practitioner	3	4	0	0	3	4
D3 Available for inspection	0	0	0	0	0	0
D4 Available for purchase	0	0	0	0	0	0
D5 Library material	0	0	0	0	0	0
D6 Subject to deferred access	0	0	0	0	0	0
D7 Available by a combination of any of the reasons listed in D1-D6 above	0	4	0	0	0	4
D8 Total granted or otherwise available in full	131	205	0	0	131	205

Section E – Applications Granted or Otherwise Granted in Part

How were the documents made available to the applicant?

Number of FOI Applications
(granted or otherwise available in part)

	Personal		Other		Total	
	2008/09	2009/10	2008/09	2009/10	2008/09	2009/10
All documents requested were:						
E1 Provided to the applicant	251	214	0	0	251	214
E2 Provided to the applicant's medical practitioner	6	0	0	0	6	0
E3 Available for inspection	0	0	0	0	0	0
E4 Available for purchase	0	0	0	0	0	0
E5 Library material	0	0	0	0	0	0
E6 Subject to deferred access	0	0	0	0	0	0
E7 Available by a combination of any of the reasons listed in E1 -E6 above	0	6	0	0	0	6
E8 Total granted or otherwise available in full	257	220	0	0	257	220

Section F – Refused FOI Applications

Why was access to the documents refused?

Number of Refused FOI Applications

	Personal		Other		Total	
	2008/09	2009/10	2008/09	2009/10	2008/09	2009/10
F1 Exempt	0	0	0	0	0	0
F2 Deemed refused	0	0	0	0	0	0
F3 Total refused	0	0	0	0	0	0

Section G – Exempt Documents

Why were the documents classed as exempt?

Number of FOI Applications
(refused or access granted or otherwise available in part only)

	Personal		Other		Total	
	2008/09	2009/10	2008/09	2009/10	2008/09	2009/10
Restricted Documents:						
G1 Cabinet documents (clause 1)	0	0	0	0	0	0
G2 Executive Council documents (clause 2)	0	0	0	0	0	0
G3 Documents affecting law enforcement and public safety (clause 4)	0	0	0	0	0	0
G4 Documents affecting counter terrorism measures (clause 4A)	0	0	0	0	0	0
Documents Requiring Consultation:						
G5 Documents affecting inter-governmental relations (clause 5)	0	0	0	0	0	0
G6 Documents affecting personal affairs (clause 6)	256	216	0	0	256	216
G7 Documents affecting business affairs (clause 7)	0	0	0	0	0	0
G8 Documents affecting the conduct of research (clause 8)	0	0	0	0	0	0
Documents Otherwise Requiring Consultation:						
G9 Schedule 2 Exempt agency	0	0	0	0	0	0
G10 Documents containing information confidential to Olympic Committees (clause 22)	0	0	0	0	0	0
G11 Documents relating to threatened species, Aboriginal objects or Aboriginal places (clause 23)	0	0	0	0	0	0
G12 Documents relating to threatened species conservation (clause 24)	0	0	0	0	0	0
G13 Plans of management containing information of Aboriginal significance (clause 25)	0	0	0	0	0	0
G14 Private documents in public library collections (clause 19)	0	0	0	0	0	0
G15 Documents relating to judicial functions (clause 11)	0	0	0	0	0	0
G16 Documents subject to contempt (clause 17)	0	0	0	0	0	0
G17 Documents arising out of companies and securities legislation (clause 18)	0	0	0	0	0	0
G18 Exempt documents under interstate FOI legislation (clause 21)	0	0	0	0	0	0
G19 Documents subject to legal professional privilege (clause 10)	1	4	0	0	1	4

Section G – Exempt Documents (continued)

Why were the documents classed as exempt?

Number of FOI Applications
(refused or access granted or otherwise available in part only)

	Personal		Other		Total	
	2008/09	2009/10	2008/09	2009/10	2008/09	2009/10
Restricted Documents:						
G20 Documents containing confidential material (clause 13)	0	0	0	0	0	0
G21 Documents subject to secrecy provisions (clause 12)	0	0	0	0	0	0
G22 Documents affecting the economy of the State (clause 14)	0	0	0	0	0	0
G23 Documents affecting financial or property interests of the State or an agency (clause 15)	0	0	0	0	0	0
G24 Documents concerning operations of agencies (clause 16)	0	0	0	0	0	0
G25 Internal working documents (clause 9)	0	0	0	0	0	0
G26 Other exemptions (eg clauses 20, 22A and 26)	0	0	0	0	0	0
G27 Total applications including exempt documents	257	220	0	0	257	220

Section H – Ministerial Certificates (s.59)

How many Ministerial Certificates were issued?

Number of Ministerial Certificates

	2008/09	2009/10
H1 Ministerial Certificates issued	0	0

Section I – Formal Consultation

How many formal consultations were conducted?

Number of Formal Consultations

	2008/09	2009/10
I1 Number of applications requiring formal consultation	5	2
I2 Number of persons formally consulted	1	1

Section J – Amendment of Personal Records

How many applications for amendment of personal records were agreed or refused?

Number of Applications for Amendment of Personal Records

	Number of Applications for Amendment of Personal Records	
	2008/09	2009/10
J1 Agreed in full	0	0
J2 Agreed in part	0	0
J3 Refused	0	0
J4 Total	0	0

Section K – Notation of Personal Records

How many applications for notation of personal records were made (s.46)?

Number of Applications for Notation

	Number of Applications for Notation	
	2008/09	2009/10
K1 Application for notation	0	0

Section L – Fees and Costs

What fees were assessed and received for FOI applications processed (excluding applications transferred out)?

Assessed Costs

Fees Received

	Assessed Costs		Fees Received	
	2008/09	2009/10	2008/09	2009/10
L1 All completed applications	\$130,000	\$143,000	\$12,630	\$13,305

Section M – Fee Discounts

How many fee waivers or discounts were allowed and why?

Number of FOI Applications (where fees were waived and discounted)

	Personal		Other		Total	
	2008/09	2009/10	2008/09	2009/10	2008/09	2009/10
	M1 Processing fees waived in full	0	0	0	0	0
M2 Public interest discounts	0	0	0	0	0	0
M3 Financial Hardship discounts – pensioner or child	0	1	0	0	0	1
M4 Financial hardship discounts – non profit organisation	0	0	0	0	0	0
M5 Total	0	1	0	0	0	1

Section N – Fee Refunds

How many fee refunds were granted as a result of significant correction of personal?

Number of Refunds

	Number of Refunds	
	2008/09	2009/10
N1 Number of fee refunds granted as a result of significant correction of personal records	0	0

Section O – Days Taken to Complete Requests

How long did it take to process completed applications?

Number of Completed FOI Applications

	Personal		Other		Total	
	2008/09	2009/10	2008/09	2009/10	2008/09	2009/10
O1 0-21 days – statutory determination period	308	196	0	0	308	196
O2 22-35 days –extended statutory determination period for consultation or retrieval of archived records (s.59B)	76	1	0	0	76	1
O3 Over 21 days – deemed refusal where no extended determination period applies	0	231	0	0	0	231
O4 Over 35 days – deemed refusal where extended determination period applies	7	1	0	0	7	1
O5 Total	391	429	0	0	391	429

Section P – Processing Time: Hours

How long did it take to process completed applications?

Number of Completed FOI Applications

	Personal		Other		Total	
	2008/09	2009/10	2008/09	2009/10	2008/09	2009/10
P1 0-10 hours	366	371	0	0	366	371
P2 11-20 hours	25	55	0	0	25	55
P3 21-40 hours	0	2	0	0	0	2
P4 Over 40 hours	0	1	0	0	0	1
P5 Total	391	429	0	0	391	429

Section Q – Number of Reviews

How many reviews were finalised?

Number of Completed Reviews

	2008/09	2009/10
Q1 Internal reviews	0	1
Q2 Ombudsman reviews	0	0
Q3 ADT reviews	0	0

Section R – Results of Internal Reviews

What were the results of internal reviews finalised?

Grounds on which the internal review was requested

Number of Internal Reviews

	Personal		Other		Total	
	Original Agency Decision Upheld	Original Agency Decision Varied	Original Agency Decision Upheld	Original Agency Decision Varied	Original Agency Decision Upheld	Original Agency Decision Varied
	R1 Access refused	1	0	0	0	1
R2 Access deferred	0	0	0	0	0	0
R3 Exempt matter deleted from documents	0	0	0	0	0	0
R4 Unreasonable charges	0	0	0	0	0	0
R5 Failure to consult with third parties	0	0	0	0	0	0
R6 Third parties views disregarded	0	0	0	0	0	0
R7 Amendment of personal records refused	0	0	0	0	0	0
R8 Total	1	0	0	0	1	0

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