



GENERAL MANAGER, PROJECT OFFICE

Reporting to the Chief Executive Officer, this Executive level position will be responsible for directing projects across the business to ensure the effective delivery of multiple simultaneous projects and business transitions. The successful applicant will keep abreast of PMO best practice, develop PMO standards and methodologies, and ensure all project and business transitions are successfully and consistently planned, monitored, documented, executed, reported and operationalised.

Knowledge and Experience/Essential Selection Criteria

- Demonstrated ability to uphold and support Pillar's organisational Vision, Mission and Values.
- Exceptional planning and program management skills.
- Proven ability to deliver:
 - on time;
 - on budget;
 - improve productivity; and
 - benefit realisation.
- Superior understanding and consistent application of project methodologies including scope, cost, quality, risk, procurement and integration.
- Change management competencies including HR and communications.
- SDLC execution skills, and an understanding of Business Architecture.
- Strong knowledge and experience in superannuation and/or financial services.
- Sound knowledge of organisational project governance framework.
- Ability to develop productive relationships with industry providers, key users and key stakeholders.
- Effective leadership and people management skills.
- Highly developed coaching and facilitation skills.
- Strong business acumen and strategic thinking skills, particularly around aligning initiatives to strategy and optimising portfolios.
- Ability to apply HR, communication, analytical and conceptual thinking skills to operations and systems planning.
- Diplomacy and negotiations skills.
- Exceptional time management.

- Commitment and capacity to implement, EEO, OH&S, ethical practices and cultural diversity policies and practices.

A competitive remuneration package commensurate with skills and experience will be offered to the successful applicant.

Applications addressing the selection criteria must be emailed to recruitmentofficer@pillar.com.au quoting reference #1309 in the subject line by Sunday 30th May 2010.

“It is a requirement that any person making application for employment with Pillar Administration be willing to agree to a criminal record check being conducted”.